

KAW NATION TRIBAL COUNCIL RULES OF PROCEDURE

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CHAPTER 1 PURPOSE

The Tribal Council serves as the Legislative Branch of the Kaw Nation. The purpose of these Rules of Procedure is to establish a uniform process which will promote effective Tribal Council performance, facilitate orderly and productive meetings and establish clear expectations of members of the Tribal Council. These Rules of Procedure may be amended only by approval of the Tribal Council, followed by approval of the General Council.

CHAPTER 2 DEFINITIONS OF TERMS USED IN THESE RULES OF PROCEDURE

- A. **“Ab initio”** – shall mean from the beginning.
- B. **“Absence”** – shall mean when either (1) a person is not physically present at a meeting or (2) when a person’s whereabouts are unknown to the Tribal Council and the Tribal Council is not able to reach that person with diligent efforts over a reasonable time, which shall not be less than two (2) business days.
- C. **“Abstain”** – shall mean not voting on the matter before the Tribal Council.
- D. **“Conflict of Interest”** – shall mean a situation in which a person has a private or personal interest sufficient to influence the objective exercise of his or her official duties including, but not limited to, a situation in which the person stands to gain financially, unless the benefit or loss is due to the person’s status as a citizen, or a situation in which the person would violate the Tribal Official and Employee Ethics Act or other tribal ethics act.
- E. **“Constitution”** – shall mean the Kaw Nation Constitution.
- F. **“Director”** – shall mean each employee of the Kaw Nation who is responsible for one of the Kaw Nation Departments or Entities Owned by the Kaw Nation.
- G. **“Entities Owned by the Kaw Nation”** – shall mean all entities, of whatever nature, in which the Kaw Nation owns a majority interest.
- H. **“Excused Absence”** – shall mean not being present for a meeting with the approval of a majority vote of the Tribal Council or for reasons set forth in Chapter 4 (E)(1)(a) through (E)(1)(e).
- I. **“Executive Session”** – shall mean a portion of a Tribal Council meeting or session in which only Tribal Council Members and their invited guests are in attendance. Executive Sessions are intended to permit Tribal Council Members and invited guests to engage in open and frank discussion regarding matters that require confidentiality, involve proprietary business matters, personnel or litigation and/or litigation strategy. While in Executive Session, neither minutes nor official notes are to be taken. Communication made while in Executive Session will not be discussed outside of Executive Session. Resolutions, motions or other actions taken during Executive Session shall be disclosed following Executive Session and shall be recorded in the meeting minutes.

- J. **“General Council”** – shall consist of all Kaw Nation Citizens not adjudged mentally incompetent by a court of competent jurisdiction, and who are eighteen (18) years of age or older.
- K. **“Germane”** – shall mean relevant to a subject under consideration.
- L. **“Governmental Committees, Commissions and Boards”** – shall mean all Kaw Nation committees, commissions and boards granted certain powers or the authority to carry out a particular task or duty as assigned by the Kaw Nation Tribal Council, including those committees, commissions and boards for Entities Owned by the Kaw Nation.
- M. **“Immediate Family”** – shall mean spouse, mother, father, grandmother, grandfather, brother(s), sister(s), aunt(s), uncle(s), son(s), daughter(s), niece(s), nephew(s), grandson(s), granddaughter(s), biological or legally adopted.
- N. **“Incapacitated”** – shall mean being practicably incapable of exercising judgment about or attending to business of office in a minimally adequate way due to serious mental or physical disability for a period not less than two (2) business days.
- O. **“Kaw Nation Citizens”** – shall mean citizens enrolled in the Nation and eligible for enrollment under the Constitution.
- P. **“Legislation”** – shall mean a law or act enacted by the Tribal Council within its Constitutional authority which governs Kaw Nation and those within its jurisdiction or any portions thereof, often prescribing laws of conduct for its governmental bodies or those within its jurisdiction, expressing something that is required to be done or prohibited from being done, prescribing and delegating powers, creating or dissolving governmental bodies, penalizing or criminalizing improper behavior, prescribing how funds of the Nation are to be received and allocated, or similar policy-setting directives of the Nation.
- Q. **“Legislative Branch”** – shall mean the elected law-making branch of the Kaw Nation government.
- R. **“Official Tribal Record(s)”** – shall mean any books, letters, documents, papers, maps, plans, photographs, films, cards, tapes, recordings, electronic data, or other documentary materials regardless of physical or electronic form or characteristics which are prepared, owned, received, or retained by governmental entities of the Kaw Nation and where all the information in the original is reproducible. Unless otherwise provided by law, Official Tribal Record(s) shall not mean materials that are legally owned by an individual in his or her private capacity that may be present on tribal property whether used by any such individual in the performance of his or her duties; materials, including computer programs, to which access is limited by laws of copyright or patent unless the copyright or patent is owned by a Kaw Nation governmental entity; books and other materials that are catalogued, indexed, or inventoried, and contained in the collections of libraries or museums open to the public or which can be obtained via the internet; daily calendars and other personal notes prepared by the employee for the employee’s personal use or for the personal use of an employee for whom he or she is working; junk mail or commercial publications received by a governmental entity or an official or employee of a governmental entity; computer programs that are developed or purchased by or for any Kaw Nation governmental entity for its own use; notes or internal memoranda prepared as part of the deliberative process by a member of the judiciary, or its employees, or any other body, board or agency charged with performing a quasi-judicial function; electronic mail; text messages by mobile telecommunication devices; personal financial information, credit reports, or other financial data obtained by or submitted to a Kaw Nation governmental entity for the purpose of evaluation credit worthiness, obtaining a license, permit or for the purpose of becoming qualified to contract with a Kaw Nation governmental entity; home addresses, home telephone numbers,

email addresses, and personal tribal records, other than names of tribal members held by the Membership Committee; a medical record, including financial charges, of any person held by any tribal official or employee for any purpose; responses to surveys obtained by or received by a governmental entity if such response can be identified to a particular individual; any communication protected by attorney-client privilege.

- S. **“Ordinance”** – shall mean an authoritative regulation, decree or law approved by the Tribal Council.
- T. **“Quorum”** – shall mean five (5) Tribal Council Members shall constitute a quorum.
- U. **“Regulation”** – shall mean a rule, principle, or condition that governs procedure or behavior.
- V. **“Resolution”** – shall mean a formal statement of a decision of the Tribal Council.
- W. **“Robert’s Rules of Order”** – refers to the latest edition of the publication known as Robert’s Rules of Order and shall be used as a parliamentary guide.
- X. **“Tribal Council Member”** or **“Members”** – shall mean any one or all of the following persons elected pursuant to Article IX of the Kaw Nation Constitution and who has not resigned nor been removed from office: Chair, Vice-Chair, Secretary, and four (4) Tribal Council Members.
- Y. **“Veto”** – shall mean the vested power or constitutional right of the Chair pursuant to Article V, Section 3 of the Constitution to disapprove of Legislation passed by the Tribal Council.

CHAPTER 3 TRAINING & ORIENTATION OF ELECTED OFFICIALS

- A. Following each election to the Tribal Council, the newly elected Members shall attend a training session on the Kaw Nation Constitution, the Kaw Nation Tribal Council Rules of Procedure and the Attorney General Code, to be arranged by the Kaw Nation Attorney General within thirty (30) calendar days after being sworn into office.
- B. Tribal Council Members shall have the opportunity to attend additional training available through outside vendors subject to availability of funds. All materials received by Members as a result of their attendance of these training sessions shall be the property of the Kaw Nation and copies of the materials shall be distributed to all Tribal Council Members.

CHAPTER 4 DUTIES & RESPONSIBILITIES OF THE TRIBAL COUNCIL

A. Chair

- 1. The Chair shall perform all duties required by the Kaw Nation Constitution.
- 2. The Chair shall conduct the business and the day-to-day operations of the Kaw Nation, which shall include but are not limited to the following duties:
 - a. overseeing departments of the Kaw Nation, making sure they are adequately equipped and trained to do their jobs;
 - b. addressing problems, answering emails and mail, and returning critical calls;
 - c. ensuring that Directors have a direct line of communication to advise the Chair and seek direction or guidance;
 - d. creating and maintaining a positive work environment to encourage productivity and growth;

- e. reviewing any and all requested terminations and ensuring that the Human Resources Policies and Procedures or similar policies and acts are being followed; and
 - f. keeping the Tribal Council informed of any new employee hires or departures.
3. The Chair shall approve all correspondence issued by the Kaw Nation.
 4. The Chair shall sign all correspondence involving decisions of the Tribal Council.
 5. The Chair shall call for and preside over all meetings of the Tribal Council and General Council.
 6. The Chair and the Tribal Council Secretary shall be responsible for preparing an agenda for all Tribal Council and General Council meetings.
 7. The Chair shall provide a courtesy notification, written or electronically, of events the Chair has been invited to attend on behalf of the Kaw Nation to all Tribal Council Members.
 8. If the Chair has been asked to attend an event in the official capacity as Chair of the Kaw Nation and is unable to attend, the Chair shall first extend an offer to the Vice-Chair to attend the event. If the Vice-Chair is unable to attend, the Chair shall extend the offer to the Secretary and then the remaining members of the Tribal Council.

B. Vice-Chair

1. The Vice-Chair shall perform all duties required by the Kaw Nation Constitution.
2. The Vice-Chair shall assist the Chair with ensuring that the laws of the Kaw Nation are executed and obeyed.
3. The Vice-Chair shall assist with conducting the business and executive functions of the Tribe, as necessary and appropriate.

C. Secretary

1. The Secretary shall perform all duties required by the Kaw Nation Constitution.
2. The Secretary or a designee, in the inability to perform or incapacity of the Secretary, shall prepare and maintain minutes of all meetings of the Tribal Council and General Council.
3. The Secretary, in collaboration with the Chair, shall be responsible for the preparation of agendas for all meetings of the Tribal Council and General Council.
4. The Secretary shall be responsible for posting the notice for all Tribal Council and General Council meetings no less than five (5) calendar days prior to a regular Tribal Council meeting, no less than three (3) calendar days prior to a special Tribal Council meeting, and no less than thirty (30) calendar days prior to a General Council meeting, unless shorter notice is allowed by the Constitution.
 - a. Notice shall be posted at Kaw Nation Headquarters in Kaw City, Kanza Health Clinic in Newkirk, and Kaw Housing Authority office in Newkirk.
 - b. Notice shall be mailed and electronically mailed to Tribal Council Members and the Attorney General, unless the Tribal Council Member or Attorney General have agreed in writing to accept notice by electronic mail only.
5. The Secretary shall perform the duties of Secretary during regular business hours.
6. The Secretary shall be responsible for announcing the appointment of individuals to Governmental Committees, Commissions and Boards, Judges and Justices of the Kaw Nation Courts which shall include the date appointed and the length of the term.

D. Tribal Council Members

The Tribal Council shall serve as the legislative body of the Kaw Nation and shall have the authority to act in and on all matters and subjects upon which the Kaw Nation is empowered to act, now or in the future, including but not limited to, the items identified in Article V, Section 2 of the Kaw Nation Constitution.

E. Standard of Conduct for Tribal Council Members

1. Tribal Council Members shall attend all meetings of the Tribal Council and the General Council unless excused by a majority vote of the Tribal Council for a good cause which must be outside of the Tribal Council Member's control. The Tribal Council Member shall notify the Chair and Secretary if the Tribal Council Member cannot attend the meeting. The following are excusable absences that do not require a majority vote of the Tribal Council to excuse the absence:
 - a. Any event where the Tribal Council Member is on official business of the Kaw Nation;
 - b. Any military or jury duty;
 - c. Illnesses that require hospitalization or where the Member is under the written advice of a physician not to attend a meeting;
 - d. Hospitalization of an Immediate Family member;
 - e. Funeral of an Immediate Family member.
2. Absence without proper excuse for three (3) consecutive meetings of the Tribal Council or General Council is grounds for impeachment subject to Article XI Section 3. A. 1 of the Constitution.
3. Tribal Council Members shall conduct themselves professionally and ethically in all matters in accordance with the Tribal Official and Employee Ethics Ordinance (or similar ordinance) and shall serve as positive role models. Members of the Tribal Council are always representatives of the Kaw Nation and should conduct themselves respectfully at all times (members are reminded that social networking sites are public and shall be maintained in a professional manner).
4. Tribal Council Members shall not violate any Tribal or Federal law, ordinance, resolution, or regulation.
5. Tribal Council Members shall not engage in the unauthorized disclosure, concealment, removal, mutilation or destruction of Tribal records, nor the copying of Tribal records for improper purposes.
6. Individual Tribal Council Members shall not send correspondence or represent themselves as the official voice of the Kaw Nation without the written approval of the Chair or in accordance with a vote of the Tribal Council.
7. Tribal Council Members shall disclose all gifts valued over \$150.00 received from vendors or potential vendors of the Kaw Nation or any business owned by the Kaw Nation. The disclosure shall be in writing and shall be made to the Secretary and Attorney General within fifteen (15) calendar days of the receipt of the gift. The disclosure shall include a description of the gift, its estimated value and the name of the vendor who presented the gift. Gifts received by the Secretary shall be disclosed to the Chair and the Attorney General. Disclosure to Kaw Nation Citizens shall be governed by the Kaw Nation's Freedom of Information Act and any similar open records act.

8. All Tribal Council Members shall be required to take drug and alcohol test upon a majority vote of the Tribal Council. Voting may be conducted by secret ballot. All results shall be submitted to the Chair and the Attorney General.
9. Tribal Council Members, and other persons deemed by Tribal Council as necessary to attend, shall keep all information discussed in Executive Sessions of Tribal Council meetings confidential.
10. Abuse of power shall be prohibited. Abuse of power shall include, but not be limited to the following:
 - a. coercing, threatening, harassing, intimidating, verbally abusing or improperly influencing a Kaw Nation Citizen or tribal employee;
 - b. receiving personal, financial or political benefit on behalf of oneself, Immediate Family or a business or financial affiliate;
 - c. or using one's official title in Tribal government to conduct personal business or for personal benefit; or
 - d. any action violating the Tribal Official and Employee Ethics Act or similar ethics act.
11. Tribal Council Members shall not misappropriate or misuse tribal funds or property.
12. Tribal Council Members shall not disclose confidential information which he/she has acquired by reason of their position on Tribal Council.
13. Tribal Council Members shall recuse themselves from all matters in which they have a Conflict of Interest.
14. Tribal Council Members are expected to keep the workplace free from tensions involving matters which do not relate to the Kaw Nation's business. An atmosphere of tension caused by racial, sexual, ethnic or religious remarks, animosity, unwelcome sexual advances, or requests for sexual favors or other unwelcome conduct will not be tolerated.
15. Expenses for approved travel and per diem for the attendance of Tribal Council Members at training sessions, seminars, orientations, symposiums or other official tribal business or functions, shall be paid as provided by the Kaw Nation Travel Policy in effect at the time the expense is incurred.

F. The Tribal Council Attorney

1. Pursuant to Article V, Section 2(C) of the Kaw Nation Constitution, the Tribal Council has the power to employ legal counsel to represent the Tribal Council.
2. The Tribal Council attorney shall represent the Tribal Council as a whole, and not any individual Tribal Council member, unless defending an action by a Tribal Council member in his or her official capacity and within the scope of his or her constitutional duties. A Tribal Council member may hire their own legal counsel to represent him or her in his or her individual capacity, but costs must be paid by the individual and are not reimbursable by the Nation unless ordered by a court of competent jurisdiction.
3. The Tribal Council attorney may be used to assist the Tribal Council and its members in matters including, but not limited to those described below, provided that any such assistance provided by the Tribal Council attorney does not replace or supersede the obligations and functions of the Attorney General under the Attorney General Code:
 - a. defending the Tribal Council in litigation when the Attorney General cannot represent the Tribal Council due to a Conflict of Interest or other conflict;

- b. providing legal counsel on transactional and business matters;
 - c. assisting with drafting resolutions and ordinances;
 - d. providing guidance related to processes and procedures of meetings and Tribal Council duties;
 - e. attending the Tribal Council meetings and special Tribal Council meetings;
 - f. providing legal guidance on employment and human resource matters;
 - g. drafting contracts and other legal documents; and
 - h. advising the Tribal Council and its members on its duties and obligations under the Constitution and the Nation's laws.
4. The Tribal Council attorney shall not defend any criminal prosecution of a Tribal Council member.

CHAPTER 5 MEETINGS

- A. Regular meetings of the Kaw Nation Tribal Council shall be held at a time and place required by the Kaw Nation Constitution. Notice of the regular Tribal Council meetings shall be posted no less than five (5) calendar days prior to the Tribal Council meeting, unless shorter notice is allowed under the Constitution. Notices of special Tribal Council meetings shall be posted no less than three (3) calendar days prior to the special Tribal Council meeting, unless shorter notice is allowed under the Constitution. Notices shall be posted at Kaw Nation Headquarters in Kaw City, Kanza Health Clinic in Newkirk, and Kaw Housing Authority office in Newkirk.
- B. A quorum of five (5) Tribal Council Members shall be maintained to conduct business.
- C. All matters shall be decided by majority vote of the Tribal Council Members present and voting.
- D. All meetings shall be conducted as provided by the Kaw Nation Constitution. To the extent they do not conflict with the Constitution and except as they have been modified by these Rules of Procedure, the latest edition of Robert's Rules of Order shall be used as a general parliamentary guide for all meetings.
- E. Open debate on issues before the Tribal Council is encouraged. However, non-Germane personal reflections and /or personal attacks of any Tribal Council Member, Kaw Nation Citizen or guest shall not be tolerated. In the event the offending party continues the reflection and/or attack after having been warned by the Chair, the offending party shall be removed from the meeting by a majority vote of the Tribal Council and escorted out by a Tribal Police Officer.
- F. There shall be an agenda for every meeting of the Tribal Council. The agenda shall be created by the Chair and the Tribal Council Secretary. Agendas shall be posted at Kaw Nation Headquarters in Kaw City, Kanza Health Clinic in Newkirk, and Kaw Housing Authority office in Newkirk. The agenda for regular Tribal Council meetings shall be posted no less than five (5) calendar days prior to the regular Tribal Council meeting, but may be amended pursuant to Robert's Rules of Order and as provided in the Constitution. The agenda for special Tribal Council meetings shall be posted no less than three (3) calendar days prior to the special Tribal Council meeting and may not be amended.
- G. The agenda for the regular monthly meeting may include, but shall not be limited to the following items:
 - 1. Call to Order

2. Invocation
 3. Roll Call and Quorum
 4. Approval of Minutes
 5. Comments from Kaw Nation Citizens
 6. Report from Directors
 7. Resolutions
 8. New Business
 9. Old Business
 10. Executive Session
 11. Adjourn
- H. The agenda for special meetings may include, but shall not be limited to the following items:
1. Call to order
 2. Invocation
 3. Roll Call and Quorum
 4. New Business
 5. Executive Session
 6. Adjourn
- I. Comments from Kaw Nation Citizens shall be Germane to issues facing the Kaw Nation as a whole. Comments shall not contain personal reflections or personal attacks of any Tribal Council Member, General Council Member or guest. Kaw Nation Citizens desiring to address a meeting of the Tribal Council shall do so during time allotted for comments from Kaw Nation Citizens. Each Kaw Nation Citizen shall be limited to a cumulative total of fifteen (15) minutes to address the meeting after being recognized by the Tribal Chair.
- J. All votes of the Tribal Council Members shall be listed in the minutes.
- K. For regular Tribal Council meetings, in order for a Tribal Council Member to be allowed to vote and count toward a quorum, a Tribal Council Member must be physically present. There shall be no votes by proxy.
- L. For special Tribal Council meetings, a Tribal Council Member may be allowed to vote and count toward a quorum if virtually attending by video, provided that:
1. the meeting is accessible to Kaw Nation Citizens by video conference in real time;
 2. except in executive session, correspondence by and between Tribal Council Members during the meeting is audible to all meeting participants;
 3. access information to the video conference is included in the meeting notice and meeting agenda, which shall be posted on the Nation's website, in addition to the other locations required under these Rules;
 4. those participating in the meeting by video conference must identify themselves, be visible and restrict anyone not visible on the video conference from participating in the meeting;
 5. the Tribal Council may require advance notice for participating in a special Tribal Council meeting by video conference;

6. Tribal Council Members and Kaw Nation Citizens participating by video conference shall be allowed to participate and speak in the same manner and to the same extent as those participating by physically appearing at the meeting;
 7. all votes during any meeting utilizing video conference shall occur and be recorded by roll call votes; and
 8. there shall be no votes by proxy.
- M. All enactments of the Kaw Nation shall be certified by signature of the Chair and the Secretary.
 - N. Items on the agenda which are tabled shall be carried over to the next meeting's agenda.
 - O. No Tribal Council member shall vote or participate on any matter coming before the Tribal Council in which the member has a personal interest or Conflict of Interest.
 - P. The Tribal Secretary shall keep a record of all the proceedings of the Kaw Nation and maintain record books in which all ordinances, special rules of order, standing rules, minutes, committee reports, resolutions, commission reports, board reports, and amendments are entered.
 - Q. When a motion fails to be seconded, the Chair shall declare: "The motion dies for lack of a second."
 - R. Executive Session is reserved for items that raise significant privacy or confidential concerns, including but not limited to the following subjects: personnel matters, litigation, sensitive business matters, proprietary information, and legal matters, or other matters that raise significant privacy or confidential concerns as determined by Tribal Council.

CHAPTER 6 LEGISLATION & RESOLUTIONS

- A. When required by the Constitution or as otherwise provided by law, resolutions shall be used to grant authority to the Chair to sign contracts, grants or other documents on behalf of the Kaw Nation.
- B. Resolutions shall be used to create Governmental Committees, Commissions and Boards.
- C. Resolutions shall be used for appointments to Governmental Committees, Commissions and Boards and to the Courts of the Kaw Nation.
- D. Resolutions shall be used to pass Legislation. When used to pass a new law or to amend an existing law, the full text of the new law or the amendment shall be attached to the Resolution as an exhibit.
- E. All proposed resolutions and exhibits shall be submitted to the Secretary of the Kaw Nation no less than seven (7) calendar days prior to the meeting at which they are to be considered. Immediately thereafter, the Secretary shall provide copies of the proposed resolutions and exhibits to all Tribal Council Members and the Attorney General.
- F. Legislation may be proposed by any member of the Kaw Nation Tribal Council or by any Director of any department; provided that, Legislation may only be proposed by a Director when the Legislation is directly related to the Director's department and is a requirement for a grant or funding source.
 1. All proposed Legislation shall be in writing and received by the office of the Secretary of the Kaw Nation and distributed as provided in Paragraph E of this Chapter, no less than seven (7) calendar days prior to the meeting at which it is to be considered.

2. All proposed Legislation shall include the name of the Tribal Council Member or Director sponsoring the proposed Legislation.
 3. All proposed Legislation shall be Germane to a single subject.
 4. No amendments shall be made to proposed Legislation that is not Germane to the subject of the original proposed Legislation.
 5. All Legislation or amendments thereof which are not Germane to the subject of its title are void, ab initio.
 6. Legislation may be submitted to the General Council pursuant to Article XII, Section 3 of the Kaw Nation Constitution.
- G. Nothing in this Chapter shall limit the veto power of the Chair pursuant to Article V, Section 3 of the Kaw Nation Constitution.
1. In the event of a veto by the Chair and no compromise between the Chair and the Tribal Council, the fate of the Legislation shall be decided by the General Council at its next meeting.
 2. Copies of the proposed Legislation, minutes of the Tribal Council meeting and the veto message shall be made available to the General Council.
 3. Those in favor of and those opposed to the proposed Legislation shall be allowed to explain their position to the General Council. The two sides shall have equal time available to present their position.
 4. Following presentation by both sides, the General Council shall vote on the passage of the Legislation. A majority vote shall decide the issue.

CHAPTER 7 COMMITTEES & APPOINTMENTS

- A. The Tribal Council shall appoint, by majority vote, all members of the Kaw Nation Governmental Committees, Commissions and Boards.
- B. Appointees shall serve on no more than three (3) Governmental Committees, Commissions and Boards.
- C. A majority of each Governmental Board and Committee must be Kaw Nation Citizens.
- D. Tribal Council Members shall be prohibited from serving on the following Governmental Committees, Commissions and Boards: Kaw Gaming, Inc., Gaming Commission, Election Board, and Compensation Commission, in addition to those Governmental Committees, Commissions and Boards where a Tribal Council Member is prohibited from serving under the act, charter, by-laws, or other governing document of the Governmental Board and Committee. Other Governmental Committees, Commissions and Boards shall not have more than one (1) Tribal Council Member.
- E. A Tribal Council Member shall not serve on more than one (1) Governmental Board and Committee.
- F. All Governmental Committees, Commissions and Boards shall be accountable to the Tribal Council, unless otherwise provided by the Kaw Nation Constitution or law.
- G. Compensation for all Governmental Committees, Commissions and Boards shall be determined by the Tribal Council, unless otherwise provided by the Kaw Nation Constitution or law, grant stipulation or agreements with the federal government.

- H. Kaw Nation Citizens may complete a *Tribal Board/Committee Interest Card* to be considered for a Governmental Board and Committee, which may be submitted by mail or electronic mail to the Secretary. *Tribal Board/Committee Interest Cards* will be maintained by the Tribal Council Secretary and reviewed by the Tribal Council for immediate needs and to fill future vacancies.