

# Kaw Nation Election Board Interest Card



## SUMMARY OF KAW NATION BOARD, COMMITTEE AND COMMISSION MEMBER RESPONSIBILITIES

Pursuant to the Kaw Nation Constitution, the Tribal Council appoints members to boards, committees, commissions, in which a majority of the members must be Kaw Nation Citizens, unless stated otherwise in the Constitution. Under the Tribal Council Rules of Procedure, no Citizen may serve on more than three (3) Governmental Committees, Commissions and Boards and Tribal Council Members may not serve on more than one (1) Governmental Board and Committee. All Boards, Committees, and Commissions shall be accountable to the Tribal Council and compensation of those serving on the Boards,

Committees and Commissions, is set by the Tribal Council unless otherwise provided by the Kaw Nation Constitution or applicable law. Please complete a Kaw Nation Board/Committee Interest Card to be considered for a Governmental Board and Committee. The Tribal Council may ask for individuals to present at a Tribal Council meeting to describe interest, qualifications and availability to serve on the boards. Background checks may be required.

## Kaw Nation Election Board Job Description

Tribal Council nominates Board members who are then individually confirmed by a majority vote of the General Council. Board members are five (5) individuals serving four (4) year staggered terms. The Board's Commissioner or three (3) Board members may call a meeting at any time with at least five (5) days' notice. The Board oversees all aspects of Kaw Nation elections, including verification of voter qualifications, voter lists, absentee voting, fulfilling vacancies, time, place, and method of voting, counting ballots, and conducting runoff and special elections. The Board keeps election records, maintains ballot boxes, reviews candidates' certification, candidate challenges, and responds to challenges by conducting hearings. Board members shall have the right to vote but must serve impartially and refrain from all partisan activities.

Please fill out this form if you are interested in serving on the Election Board. Turn it into the Tribal Council Secretary or email to [trbsecretary@kawnation.gov](mailto:trbsecretary@kawnation.gov) If you have any questions, please call 580-269-2552 ext. 227.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Please include why you would like to serve on the Election Board and any other information that you would like to add. \_\_\_\_\_

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Date received: \_\_\_\_\_ Sent to AG: \_\_\_\_\_